

DELEGATES REGISTRATION 2019

Return the completed form to anecconference@a2b2zjourneys.co.za

Title: Surname:

First name:

Organisation:

Postal address:

City: Postal code:

Telephone (office): Fax no.:

Mobile no.:

Email address:

I will be attending on these days: Full conference Wed, 4 Sept 2019 Thur, 5 Sept 2019

Preferred communication method: Telephone Email

Special dietary requirements:

NEA membership no.:

PERSON/COMPANY RESPONSIBLE FOR PAYMENT

Full company name:

Contact person:

Telephone no.:

Email address:

Postal address:

City: Postal code:

Street address:

City: Street code:

VAT no.:

	Member	Non-member
Early bird registration before 30 June 2019	R 3 400.00	R 4 000.00
Full registration from 31 July 2019	R 4 000.00	R 4 400.00
One day only	R 1 400.00	R 1 400.00
Onsite registration (full conference)	R 4 500.00	R 4 500.00
Onsite registration (one day)	R 1 500.00	R 1 500.00

Costs include 15% VAT.

REGISTRATION TERMS AND CONDITIONS

1. Written cancellations received by email (aneconference@a2b2zjourneys.co.za) received more than 60 days prior to the conference start date are fully refundable.
2. Written cancellations received between 30 and 60 days prior to the conference start date will result in 50% of the invoice being payable/non-refundable.
3. No refunds will be made for cancellations less than 30 calendar days prior to the conference. You will be charged the full amount and be liable to make the necessary payment.
4. No shows for the conference after registration will be liable for the full registration amount.
5. Substitutions are allowed at any time, provided the conference organiser are notified in writing before the event.
6. Early bird registrations must be paid in full before or on 15 July 2019 to qualify for the discounted rate.
7. All registration fees must be paid in full by 31 August 2019.
8. Please ensure you send your proof of payment to aneconference@a2b2zjourneys.co.za.
9. Having accepted the terms and conditions, the applicant accepts responsibility for full payment of the registration fee without prejudice. All cancellations and refund requests must be submitted in writing to aneconference@a2b2zjourneys.co.za. No cancellations will be accepted after the 31 August 2019. All cancellations received after this period will be subjected to review by the Conference Secretariat. Alternate/replacement registrations are welcome. There is no charge for substitutions prior to the conference, but the request must be submitted in writing, accompanied by written permission from the original registrant. An original letter on a letterhead from the person being replaced must be submitted together with a new registration form.

I,

hereby confirm that all my details are correct and that I accept the terms and conditions as set out above.

I accept the terms and conditions

Signed: _____

Date: / /